



City of Whitewater

201 South Elm Street, PO Box 149
Whitewater, KS 67154
316-799-2445

CITY OF WHITEWATER INVITATION TO BID (ITB)

CITY PROPERTIES - EXTERIOR PAINTING

ITB No.: 2025-05-CPEP
Issue Date: May 1, 2025
Closing Date: June 6, 2025

1. Introduction

The City of Whitewater is soliciting bids from qualified companies for the exterior painting of certain aspects of city buildings or properties. Primarily the metal surrounding the tops of the City Building (201 S. Elm) and Library (118 E. Topeka). Other properties to receive estimates will be the City Shop/Car Wash located at 220 N. Main, the small shop located at 112 E. Topeka, the Scout House located at 500 E. Topeka and the Public Bathroom located at Ballfield #1 at the corner of S. Locust & E. Vine all of Whitewater KS 67154.

2. Scope of Work

The selected contractor will be responsible for providing exterior painting to certain properties owned by the City of Whitewater:

- Quality of paint to last the elements of Kansas weather.
- Individual bids per properties
- If a discount is available for combining certain properties, provide that as well.
- If your company provides repairs or exterior surface repairs, provide as an add-on.

Site Visit: A mandatory pre-bid site visit must be scheduled through the City Clerk, cityclerk@whitewaterks.gov **Possible Site Visit Date:** _____

3. Bid Submission Requirements

All bids must include:

- Completed Bid Form (Attachment A)
- Project schedule with estimated start and completion dates
- Cost for estimated projects scheduled
- Evidence of required licenses and certifications
- List of recent, similar projects completed within the last 5 years
- Proof of insurance and bonding capacity

4. Contract Term

This contract can be for one time service and/or multi-period service schedule.

5. Instructions to Bidders

Bids must be submitted in a sealed envelope clearly marked:

“Bid for Exterior Painting – ITB No.: 2025-05-CPEP”

to:

City of Whitewater
Anne Morrow
201 S Elm, PO Box 149
Whitewater, KS 67154

Or emailed with Subject Line:

“Bid for Exterior Painting – ITB No.: 2025-05-CPEP”

to:

Anne Morrow
City Clerk
cityclerk@whitewaterks.gov

Late bids will not be accepted.

6. Evaluation Criteria

Bids will be evaluated based on:

- Cost/Price
- Quality
- Proposed timeline/ Delivery
- Compliance with technical specifications and past performance

7. Contact Information

For questions regarding this ITB, contact:

Anne Morrow
City Clerk
Email: cityclerk@whitewaterks.gov
Office Phone: 316-799-2445